



Community Planning & Assessment

Approved

Tuesday, February 7, 2006

1:00 p.m. to 3:00 p.m.

Public Health

4041 North Central Avenue

Phoenix, AZ 85012-3330

15th Floor, Joshua Room

The following provides a written summary of recorded minutes. To listen to the official recorded minutes, contact Planning Council Support. The recording will be provided for review.

PHOENIX

EMA

RYAN

WHITE

PLANNING

COUNCIL

MEETING MINUTES

Attended: Debby Elliott, John Zielinski, Keith Thompson, Larry Stähli, Randall Furrow

Alternates:

Excused:

Absent:

Guests: Michael Bryson, Harold Phillips, Emily Gantz McKay, Mary Mauldin, Lorraine Brown, Stewart Landers, Jessica Jimenez, Jeremy Holman

Welcome, introductions and declarations of any conflicts-of-interest

Larry Stähli called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of quorum

Larry Stähli determined that quorum was established, with four of five members present at 1:15 p.m.

Review and approval of the minutes for the January 13, 2006, meeting

MOTION: Debby Elliott moved to accept the minutes. Randall Furrow seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent update

None.

Larry Stähli
CPA Committee Chair

Phoenix EMA Ryan White Planning Council
4041 North Central Avenue, Suite 1537 • Phoenix, AZ 85012-3330
(602)506-6321 phone • (602)506-6896 fax
PlanningCouncil@mail.maricopa.gov

MEETING MINUTES *continued*

Committee Chair update

None.

Discussion regarding revisions to the 2006-2009 Comprehensive Plan

The committee teleconferenced with consultants from John Snow, Inc., who are developing the 2006-2009 Comprehensive Plan (available from PCS). Stewart Landers, Jeremy Holman, and Jessica Jimenez presented the additions and the committee suggested revisions.

HRSA consultants Harold Phillips and Emily Gantz McKay advised the committee that HRSA would be monitoring the goals and timeframes closely so they should be created with care.

CPA will seek authorization from the Planning Council to permit the committee to approve the final draft of the plan in an additional CPA meeting later in the month.

Review data requests from the Allocations Committee

The committee discussed the data requests that the Allocations Committee has made to assist them in their recommendations for the reallocation of carry-over funds and the Priority Setting and Resource Allocations for 2007-2008. Emily Gantz McKay suggested the addition of a town hall meeting for Service Providers to present data, in addition to Service Provider presentations at Planning Council meetings. The town hall should include non-Ryan White providers as well.

Review and revision of the CPA Committee Policies and Procedures document

The committee reviewed the CPA Committee Policies and Procedures. Larry Stähli discussed revisions to match the revised Bylaws and the Priority Setting and Resource Allocations (PSRA).

MOTION: Keith Thompson moved to approve the document. Randall Furrow seconded.

DISCUSSION: The motion was amended at Planning Council Support's request for permission to adjust the timeline to match the revisions to PSRA when it is finalized by the Allocations Committee.

OUTCOME: The motion passed.

Current events summaries

Randall Furrow invited all to Membership Committee meetings.

MEETING MINUTES *continued*

Call to the public

None.

Adjourn

The meeting adjourned at approximately 2:13 p.m.

The next meeting of this committee is scheduled for: Tuesday, March 14, 2006. An additional meeting to approve the Comprehensive Plan is anticipated prior to the next regular meeting.

This committee generally meets on the second Tuesday of each month.

Funding is provided by the United States Department of Health and Human Services, the Ryan White CARE Act Amendments of 2000 and the Maricopa County Department of Public Health.